**Broadway Parish Council**

Minutes of the Annual General Meeting held at Broadway Village Hall on 9th May 2023 which followed the Annual Parish Meeting at 7.30pm

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**778 Attendance**: Councillors Gregory (Chair), Preece, Champion, Frayne, Driskell, Clerk Fiona Mckenzie.

**779 Apologies**: Councillor Toms.

**780 Public participation:** Two members of the public present.

**781 Declarations of interests:** None.

**782 Council to appoint Chairman and Vice Chairman**: Cllr Gregory proposed as chairman by Cllr Frayne and seconded by Cllr Driskel, Vice Chairman Cllr Champion proposed by Cllr Frayne and seconded by Cllr Preece. Both nominations accepted unanimously.

**783 Minutes:** The Council approved the minutes from the meeting held on 4th April 2023 as a true record to be signed by the Chairman.

**784 Matters arising:**

1. The Clerk confirmed that Cllrs Frayne and Toms have been confirmed as Nat West signatories She was thanked for her persistence on this issue which had resulted in a £250 compensation payment from Nat West as an apology for the problems setting this up;
2. The Chairman reported that following the Councillors’ village walkabout to review the condition of the Council’s physical assets an asset maintenance plan had been drafted. This was agreed by the Council and would form the basis for preparing the maintenance costs in the annual draft budget. It was agreed that the grass cutting invoices should be split 2/3 for Standerwick Orchard and 1/3 for the rest of the village;
3. The Clerk reported that here have been 2 enquiries from villagers interested in joining the Council. They have been sent application form each, which would be considered at the June Council meeting;
4. The Chairman said that the Somerset Council Rights of Way team had confirmed that the bridge over the Ding on footpath CH2/1 was scheduled for repair this year, after which it would be reopened;
5. The recently renovated road sign at the Pound that was showing signs on rust has been redone at no cost by the restorer and is back in situ.

**785 Council’s Adopted Policies:** It was agreed to adopt the revised standing orders. The other policy documents are all up to date, though the Chairman suggested that the protocol on handling planning matters needed review, which he would undertake. The Chairman confirmed that he would confirm with Somerset heritage the appropriate documents to archive.

**786 Planning: 23/00918/FUL: Replacement of a stone barn with a dwelling: Warry House Farm:** The Council had no objection.

**787 Play Park:**

1. The Chairman noted that the opening ceremony took place on 5th May. Cllr Driskell was thanked for liaising with the School for this event;
2. Cllr Champion agreed to integrate the play park maintenance schedule into the annual asset management plan.

**788 Correspondence:**

1. It was noted that the Village Hall committee are holding a meeting on 15 May to report on the past year and to seek new members to the committee. Cllr Champion will attend and report back. Cllr Preece is unavailable for this meeting but offered to be the Parish Council representative on the Village Hall Committee.

**789 Councillor Reports**:

1. It was agreed to discuss at the September meeting the work needed on Varden’s Pond in 2024;
2. It was agreed to remove the 3 dead trees from Standerwick Orchard .

**790 Finance**:

1. Payments were approved for Clerk’s salary chq 334 £298.39, HMRC chq £34.80, Cambridge & Counties Bank savings bond chq337 £20,000;
2. Chq 332 to the Horton and Broadway Eco Group could not be presented since it was in the wrong name. Chq 336 £100 had been issued in its place;
3. The Council confirmed the payment of £20,000 to the Cambridge and Counties Bank out of reserves.

**791 Date of next meeting:** 6th June 2023.

Signed…………………………………………………….

Dated…………………………………………………………